

# Asylum Lake Policy & Management Council

Thursday, 11 November 2010

7 pm

Parkview Hills Clubhouse

3707 Greenleaf Circle

*The recorded comments below are expressions of council members and are not approved policy until voted on. The statements were not recorded verbatim and cannot be used as quotes.*

## AGENDA:

### I. Call to Order

Meeting was called to order at 7:05 p.m.

### II. Roll Call

#### a. Sign-In Roster

Council Members Present: Paul MacNellis, Jay Emerson, Frank Wolf, Cam Vossen, Duane Hampton, Tyler Bassett, Bob Jorth, Cal Mastin (alt. for Mark Hoffman)

Guests Present: Cari DeLong (Council Coordinator) Phil Micklin, Kay Chase

### III. Adoption of 11 November 2010 Agenda

Bob Jorth motioned to approve the 11 November 2010 agenda. Cam Vossen seconded. All in favor. None opposed.

### IV. Approval of 14 October 2010 Meeting Minutes

There were a few suggested changes. Tyler Bassett motioned to approve the 14 October 2010 meeting minutes as amended. Frank Wolf seconded. All in favor. None opposed.

### V. Old Business

#### a. Drake Road Entrance Project

##### Tim Holysz and Paul MacNellis

- Paul gave an update on the Drake Road entrance project. Excavation and concrete work is complete. S&T has been spreading top dirt, installing pavers and planting. The asphalt paving will be done on Monday. Only the base coat of asphalt will be put down. In the spring the top coat will go in. The parking lot should be open next weekend.

#### b. Entrance Signage

##### Cari DeLong

- Cari updated the Council on the progress of installing signage at the entrance. A few changes to the wording and size of the signs were made and approved. She will be ordering the signs and having them installed within the next week.

### VI. New Business

#### a. KCF Quarterly Statement

##### Cari DeLong

- Cari went over the details of the Kalamazoo Community Foundation Quarterly report with the Council.

#### b. 3<sup>rd</sup> Grade Educational Event

##### Cari DeLong

- Cari told the Council about the 3<sup>rd</sup> grade education event that was held at Asylum Lake Preserve on Monday, Nov 8<sup>th</sup>. Around 140 3<sup>rd</sup> graders from Mattawan, Woodward, El Sol and Montessori Schools came to the Preserve. They were put into groups and lead throughout the east side of the property to six different educational stations. Duane, Kay, Paul and Cam volunteered as educators for the event.

**c. Ecological Management RFP**

**Tyler Bassett**

- A draft copy of the RFP proposal was passed out.
- Tyler explained that this RFP focuses on two, specific, higher quality areas. These are areas where focused management could carve out a healthy ecological community. The RFP is in two sections. 1. It asks the contractors to control invasives and includes a list of focused species. 2. Part two asks for the contractor’s strategy for restoration after the invasives are removed. It is open ended on purpose because we are looking for a partner to work with us who will be creative and knowledgeable.
- Tyler and Cari will proceed with the RFP. Cari needs to complete her part of the draft. It will then be sent out to the Council through email. Once it is reviewed by the Council it can be sent to a list of consultants.

**VII. Project/Special Committee Reports**

**a. Research/Education Committee**

**Cari DeLong**

- Cari reported on one new application submitted since our last Council meeting.
- The approved application was submitted by Cari to request permission for around 140 3<sup>rd</sup> graders from Kalamazoo Schools to visit the property. The students were put into groups of ~20 and they rotated around the east side of the property to different educational stations. The application requested permission for the students to go off of the trails and collect natural materials from the old field to take back to their classrooms for art projects.

**b. PR Subcommittee**

**Cari DeLong**

See report on “Entrance Signage”.

**c. Trails Subcommittee**

**Tom Edmonds**

- Paul reported for Tom. He was not able to communicate with County Animal Control. Tom suggested we think about hiring WMU DPS to patrol the property.

**d. Construction Subcommittee**

**Paul MacNellis**

See report on “Drake Road Entrance Project” above.

**VIII. Public Comments**

None.

**IX. Council/Staff Comments**

- Jay requested that a fallen tree over the trail leading to Parkwyn Village be removed. Cari will put in a request to Landscape Services
- Cari announced that she had collaborated with Kieser & Associates and submitted a grant to the DNRE to address the direct flow of stormwater into Asylum Lake from Stadium Drive and re-route it to the WMU Foundation Property and have it filtered naturally through the existing wetland system.

**X. Adjournment**

Meeting was adjourned at 8:16pm.