



**Asylum Lake Policy & Management Committee Meeting Minutes**  
**Thursday, 12 January 2017**  
**7:00pm**  
**WMU Physical Plant Conference Room**

Agenda:

- I. Call to Order: 7:05
- II. Roll Call: *Council, Susan Andress (ALPA alternate), Paul Scott (Winchell), Duane Hampton (at large), Kay Chase (KEC alternate), Arthur Falk (Parkview), Jay Emerson (Parkwyn), Mark Frever (VP Business and Finance), Steve Keto (Facilities), 8 members Quorum met*  
*Guests, Phil Micklin, Paul MacNellis*
- III. Adoption of January 12, 2017 Agenda, *Approved*
- IV. Approval of redacted October 13, 2016 ALPMC minutes (not approved in November)  
*Council discussed the reasons for the deleted portions of the minutes. Names and comments of other individuals not present and able to respond as well as second hand information was removed. Approved*
- V. Approval of November 10, 2016 Meeting Minutes,  
*Change terminology. Project Number mentioned in New Business section c*  
*Project Number changes to Work Order Number. Approved*
- VI. Old Business:
  - a. *Governing Document review, Discussed membership:*  
*Lauri Holmes; ALPA*  
*James Timmons ; EEC ( James has indicated he will vacate this seat)*  
*Paul Scott; Oakland/Winchell*  
*Jay Emerson ; Parkwyn*  
*Arthur Falk; Parkview*  
*Cam Vossen; At large*  
*Duane Hampton; At Large*  
*Tom Edmonds; At Large*  
*Chuck Ide; Biology ( Chuck Has indicated he will vacate this seat)*  
*Steve Kohler; Institute for the Environment and Sustainability*  
*Mark Frever; VP Business and Finance*  
*Steve Keto; Facilities Management/ Landscape*  
*Dave Lemberg Campus Planning ( Dave is currently on personal leave from council will check on campus planning status)*



*Council must work to fill vacant positions. Balance of WMU members and citizens on council must be maintained. Attendance is more important than term limits to operation of Council. Suggestion for Dean of College of Arts and Science nominate a department to provide representation. Council discussed document language and agreed that rather than change documents significantly we can change current practices to meet the document requirements. Council discussed personal liability of members as defined in documents also fiduciary responsibilities. WMU has ultimate responsibility but ALPMC acts as University/community representative on day to day matters. Council agreed that we must do the best we can with the money we oversee and fulfill citizen expectations for stewardship of public land. Education and research committee has been working well promptly reviewing applications.*

*Land Management committee has not met, should be working on updating management plan every 5 years. Suggestion to Re activate operations committee to discuss land management. Council discussed what changes can be made in house and what changes require WMU administration vote. Council discussed need for wider public impute. The Council represents the community through the make up of membership, so has authority to vote on changes as long as public meetings and 2 public readings are fulfilled before vote. WMU administration does not want changes even though non-compliance issues exist. Council agreed we must do our job if WMU wants to veto needed changes they must answer to community.*

*ALPMC can change Bylaws as needed following public readings and debate. (Changes are needed)*

*ALPMC debated if management framework is ALPMC or WMU Board to approve. (Some Changes are needed)*

*ALPMC agreed that the Declaration of Conservation agreement is Board of Trustee to vote approval. ( No changes are proposed)*

*ALPMC must select changes that realign council to document language, clean up document editing and bring to next meeting for first reading.*

**\*MOTION Council members bring proposed changes and develop a draft document for first reading at February 9 meeting. Discussion and Approved**

- b. *ALPMC Budget Funds (Mark Frever) Mark and WMU FM accounting working on GLOW reports and Annual report information. Changes in internal Project# / Work order # system. A new estimate of LS charges to Asylum lake do not include benefit for staff so align with vendor prices. No budget, expense report was provided by FM accounting. An accurate \$ amount for the 2013 starting ALPMC budget has not been established.*



VII. New Business

- a. Parkview / DNR Fen management partnership and ALPMC opportunities (Arthur Falk) Parkview Hills is working with Ken Kesson from Michigan DNR on a \$8000 grant that Parkview will match to restore a rare fen on the property. There is massasauga rattlesnake habitat present. Parkview has hire Blue Heron Ministries out of Indiana to do invasive removal at \$1000/acre. The DNR is planning aerial spraying of Phragmites in the location. Will contact Ken and DNR to see if partnerships to treat Asylum Lake is possible. Council was concerned with public relations of helicopters spraying over the lake. Council will ask Ken to talk to council about plans for Parkview.
- b. WMU Geoscience Field Course application. The geoscience field course will expand and meet both Summer 1 & 2 this year. This will mean increased mowing on the Preserve to facilitate this class. The council discussed the need to charge for extended mowing and the effect this may have on native prairie species on site. **\*A motion was made to approve the applications, discussion, Motion approved. The Application was approved for 2017. Steve will work with Geoscience on details of mowing.**
- c. Loy Norrix / KNC student project applications Several applications for student research were received. The council reviewed the applications and made several suggestions for the students. **\*A motion was made to approve the applications, discussion, Motion approved. Steve will work with KNC to facilitate the student work.**

VIII. Project/Special Committee Reports:

- a. Trail committee update See trail committee notes attached. Council discussed Master Plan , Larry Harris plan and need for trail assessment. **\* A motion was made to allocate \$5000 to hire a civil engineer to review trail conditions and make recommendations, discussion, Motion approved.** A appropriate engineer needs to be identified. The council discussed the current trails and mowing, indicating we need to limit the trails to those appropriate for the Preserve protection and customer access. The trail committee will meet (1/27) on site to review what trail are to be public and what trails should be closed for various reasons.

IX. Public Comments: WMU needs to get website up and running. Council discussed that minutes ARE on line now. Landscape page is maxed out need to be tweaked to get more links. There still is a student on staff with responsibility for some web maintenance.

X. Council/Staff Comments:

- a. Deer /fence incident (Steve Keto) Police responded to injured deer in fence. Deer was put down.



- b. Research balloon practice (Steve Keto) *Approved practice at preserve for students using weather balloons for air sampling during Holiday break.*
- c. Manhole issues (Steve Keto) *Another open (abandoned) utility manhole was found. Spot marked with caution tape, filled with debris so not serious hazard.*

XI. Adjournment 9:00

**Next meeting February 9, 2017 7:00pm Physical Plant conference room**