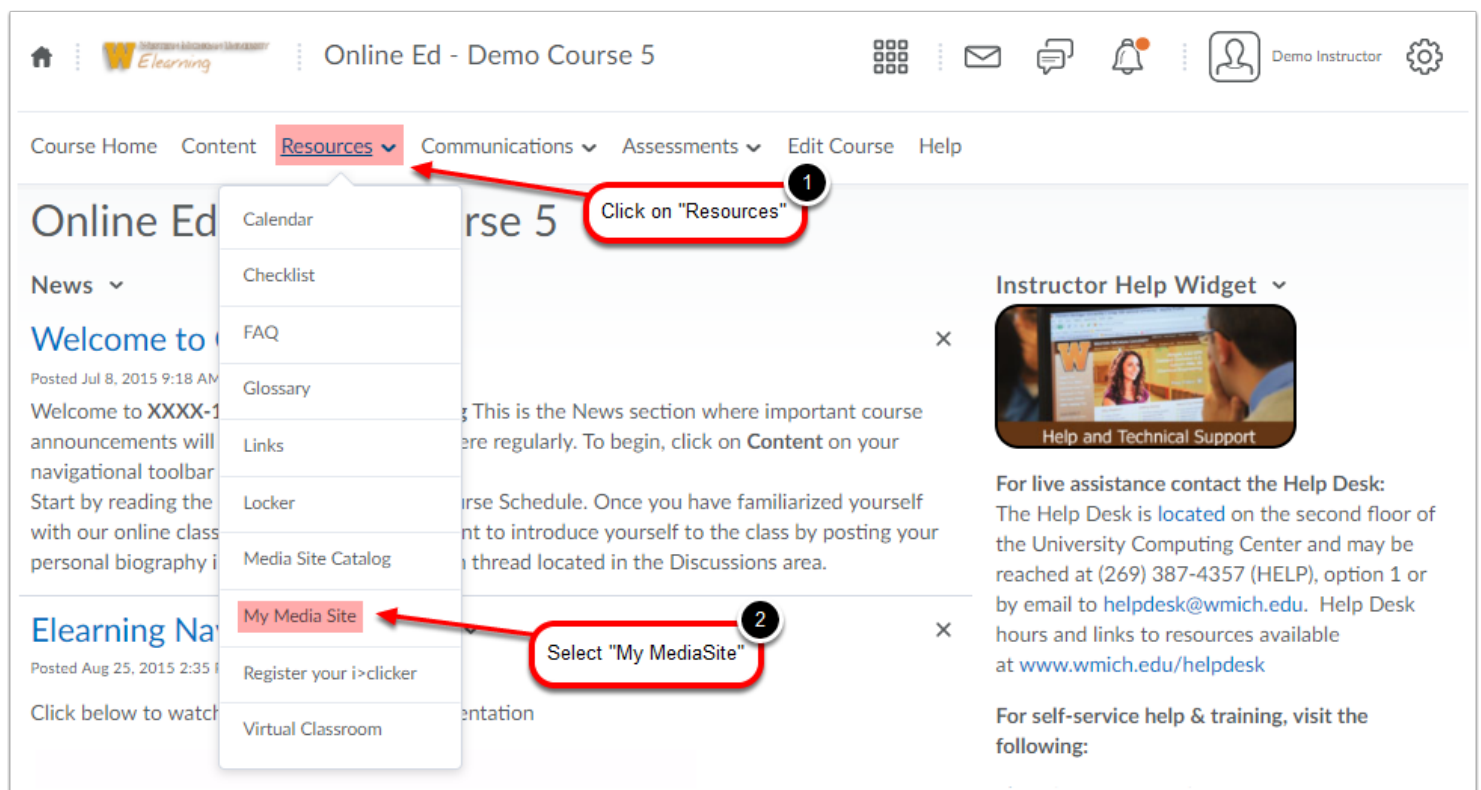


This tutorial will demonstrate step-by-step how to find and copy a link from your mediasite recorded video.

Step 1 - Access MyMediasite

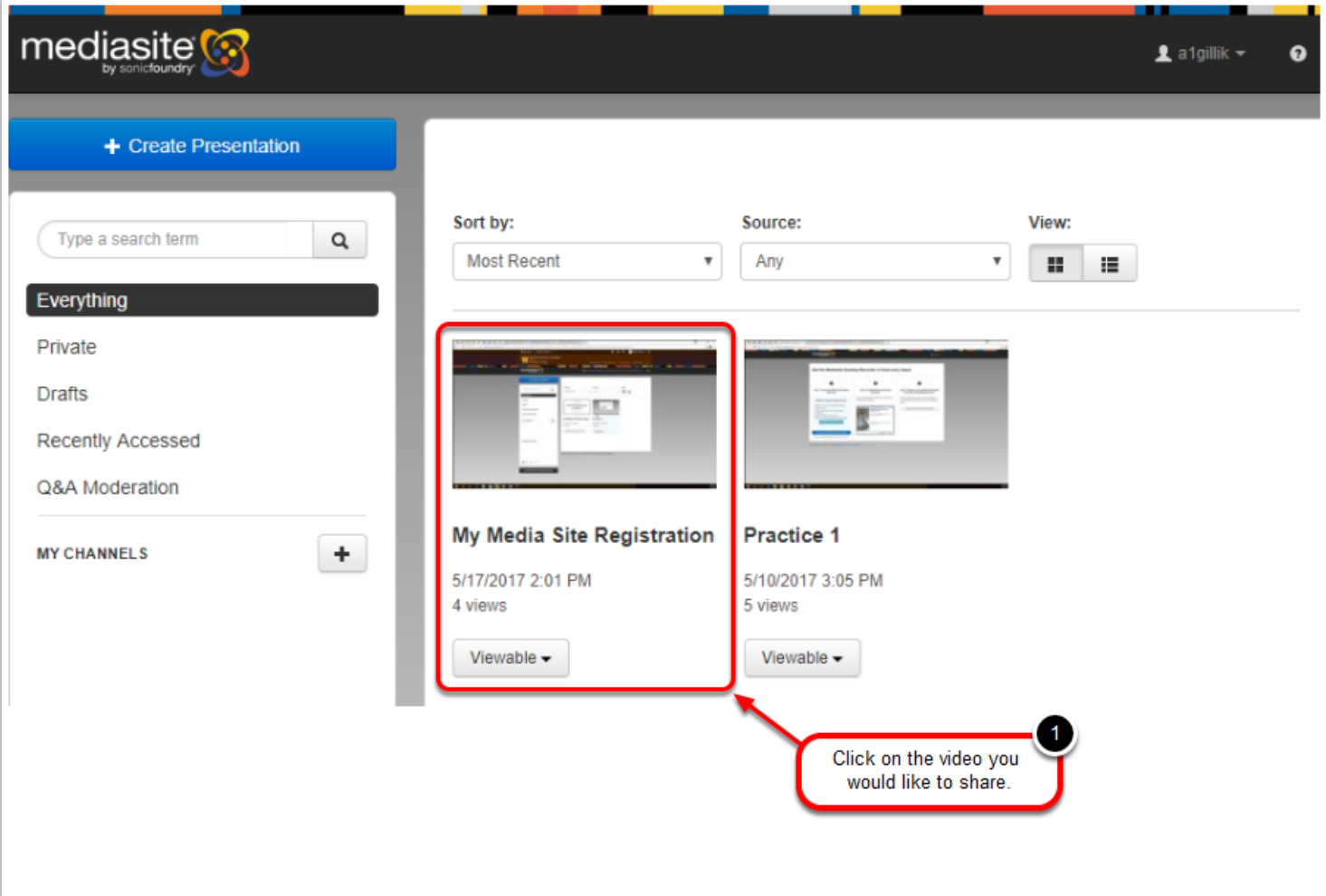
1. Click "Resources" on the tool bar.
2. Select My MediaSite on the drop down menu.



The screenshot shows the course interface for "Online Ed - Demo Course 5". The top navigation bar includes "Course Home", "Content", "Resources", "Communications", "Assessments", "Edit Course", and "Help". The "Resources" dropdown menu is open, showing options: "Calendar", "Checklist", "FAQ", "Glossary", "Links", "Locker", "Media Site Catalog", "My Media Site", "Register your i>clicker", and "Virtual Classroom". A red circle with the number "1" highlights the "Resources" menu item, with an arrow pointing to it and the text "Click on 'Resources'". Another red circle with the number "2" highlights the "My Media Site" option, with an arrow pointing to it and the text "Select 'My MediaSite'". On the right side, there is an "Instructor Help Widget" with a video thumbnail and text: "For live assistance contact the Help Desk: The Help Desk is located on the second floor of the University Computing Center and may be reached at (269) 387-4357 (HELP), option 1 or by email to helpdesk@wmich.edu. Help Desk hours and links to resources available at www.wmich.edu/helpdesk. For self-service help & training, visit the following:"

Step 2 - Select your video

1. Click on the video that you wish to share

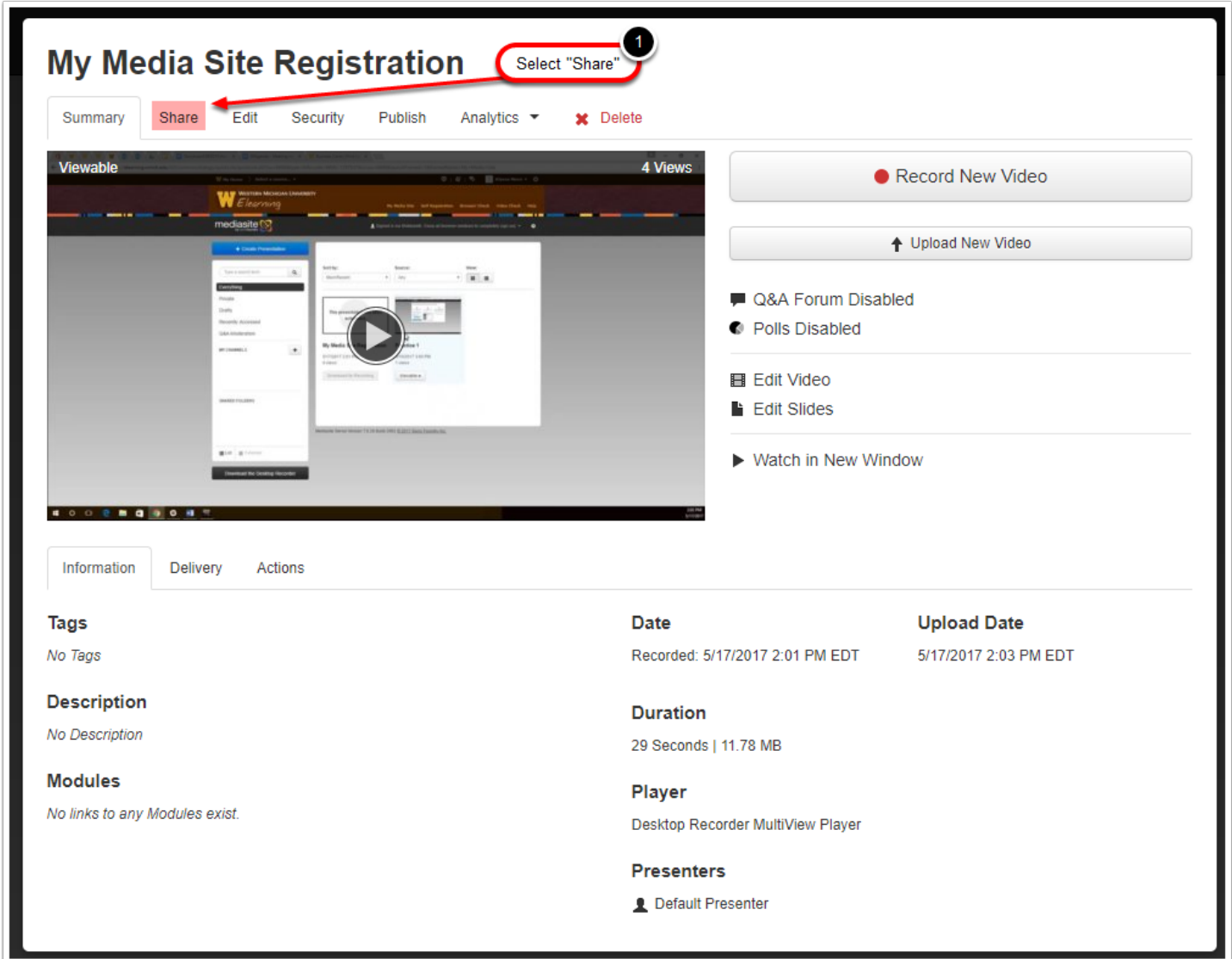


The screenshot displays the Mediasite interface. On the left, there is a sidebar with a search bar and navigation options: 'Everything', 'Private', 'Drafts', 'Recently Accessed', 'Q&A Moderation', and 'MY CHANNELS'. The main area shows a list of videos. The first video, 'My Media Site Registration', is highlighted with a red box. Below it, the date '5/17/2017 2:01 PM' and '4 views' are visible, along with a 'Viewable' dropdown menu. The second video, 'Practice 1', has a date of '5/10/2017 3:05 PM' and '5 views', also with a 'Viewable' dropdown. A red callout box with the number '1' and the text 'Click on the video you would like to share.' points to the 'My Media Site Registration' video.

Step 3 - Share

Once you click on your video it will bring up a menu of options.

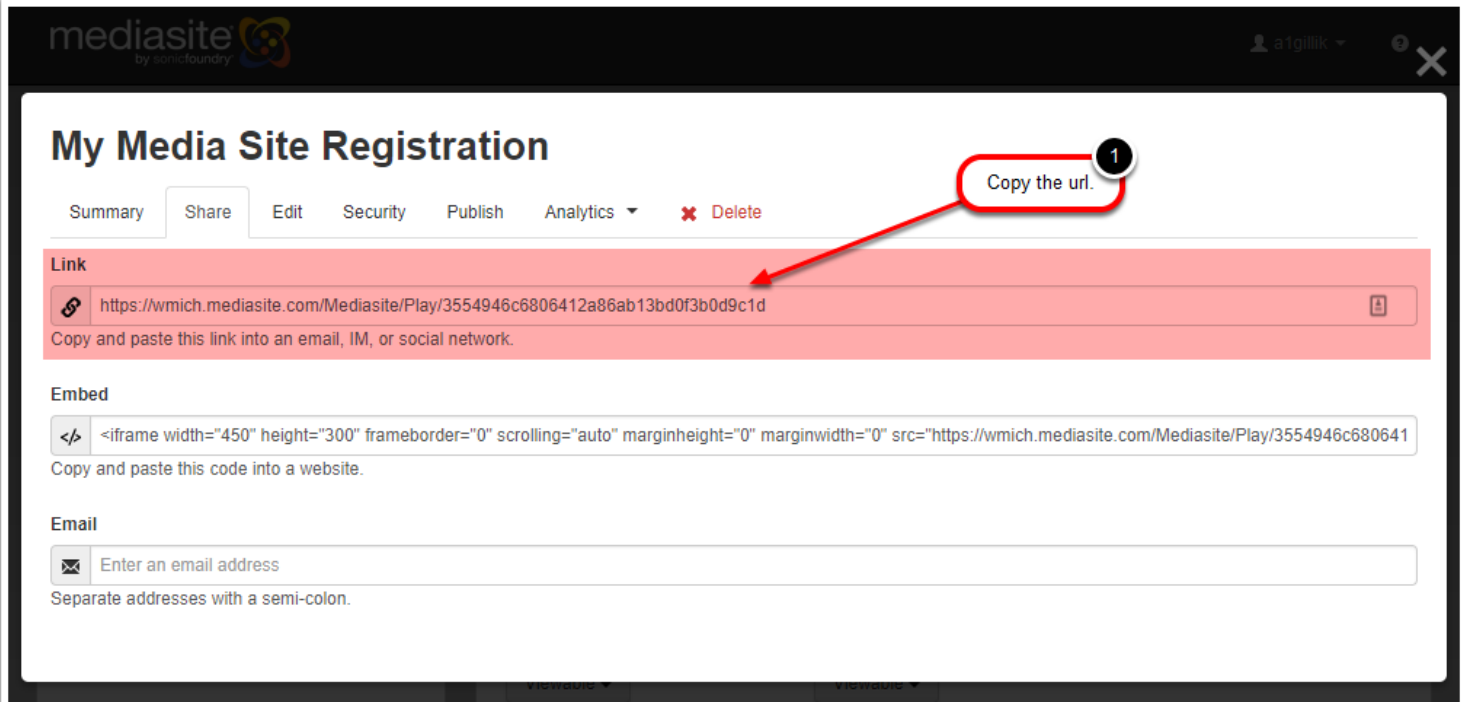
1. Select the "Share" option



The screenshot shows the 'My Media Site Registration' interface. At the top, there are tabs for 'Summary', 'Share', 'Edit', 'Security', 'Publish', 'Analytics', and 'Delete'. The 'Share' tab is highlighted in red, and a red circle with the number '1' is around it, with an arrow pointing to the 'Share' button. Below the tabs is a video player showing a recording of the Mediasite interface. To the right of the video player are buttons for 'Record New Video' and 'Upload New Video', and a list of options: 'Q&A Forum Disabled', 'Polls Disabled', 'Edit Video', 'Edit Slides', and 'Watch in New Window'. Below the video player are tabs for 'Information', 'Delivery', and 'Actions'. The 'Information' tab is selected, showing details for the video: 'Tags: No Tags', 'Date: Recorded: 5/17/2017 2:01 PM EDT', 'Upload Date: 5/17/2017 2:03 PM EDT', 'Description: No Description', 'Duration: 29 Seconds | 11.78 MB', 'Modules: No links to any Modules exist.', 'Player: Desktop Recorder MultiView Player', and 'Presenters: Default Presenter'.

Step 4 - Copy the Link

1. Highlight and copy the URL "link" in the first box.



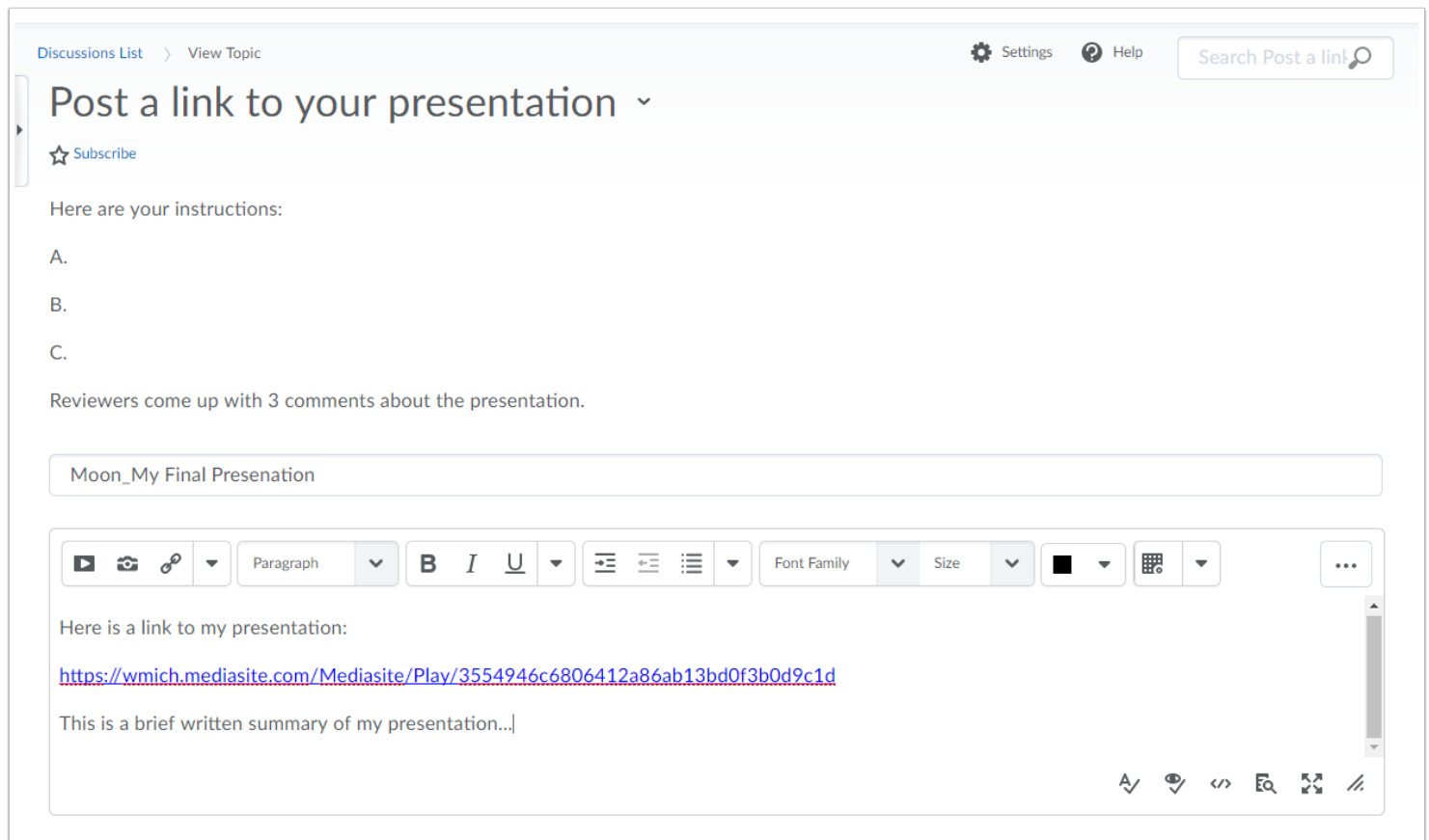
The screenshot shows the 'My Media Site Registration' page in the Mediasite interface. The page has a dark header with the 'mediasite by sonicfoundry' logo on the left and a user profile 'a1gullik' on the right. Below the header, the title 'My Media Site Registration' is displayed. A navigation bar contains tabs for 'Summary', 'Share', 'Edit', 'Security', 'Publish', 'Analytics', and a 'Delete' button with a red 'x' icon. The 'Link' section is highlighted in pink and contains a text input field with the URL 'https://wmich.mediasite.com/Mediasite/Play/3554946c6806412a86ab13bd0f3b0d9c1d'. A red callout box with the text 'Copy the url.' and a circled '1' points to this URL. Below the 'Link' section is the 'Embed' section, which contains a text input field with an HTML embed code: '</> <iframe width="450" height="300" frameborder="0" scrolling="auto" marginheight="0" marginwidth="0" src="https://wmich.mediasite.com/Mediasite/Play/3554946c680641'. Below the 'Embed' section is the 'Email' section, which contains a text input field with the placeholder text 'Enter an email address' and a note: 'Separate addresses with a semi-colon.'

Step 5 - Paste your link to discussion, dropbox..etc

You may want to copy this to a word doc or notepad on your desktop.

1. Navigate back to the course by clicking "Content". You can now paste this into a discussion post or to a dropbox assignment.

The example below demonstrates a URL placed into a discussion thread.



The screenshot shows a discussion thread interface. At the top, there are navigation links for "Discussions List" and "View Topic", along with "Settings" and "Help" icons, and a search bar labeled "Search Post a link". The main heading of the thread is "Post a link to your presentation" with a dropdown arrow. Below the heading is a "Subscribe" button. The content of the thread includes instructions: "Here are your instructions:" followed by a list with items A, B, and C. Below the list, it says "Reviewers come up with 3 comments about the presentation." There is a text input field containing "Moon_My Final Presentation". Below the input field is a rich text editor toolbar with icons for video, image, link, paragraph, bold, italic, underline, list, font family, size, background color, and a menu icon. The text in the editor reads: "Here is a link to my presentation:" followed by a blue hyperlink: <https://wmich.mediasite.com/Mediasite/Play/3554946c6806412a86ab13bd0f3b0d9c1d>. Below the link, it says "This is a brief written summary of my presentation...". At the bottom right of the editor are icons for undo, redo, code, search, and a slash icon.