

PSSO

Executive Board Meeting Minutes

April 19, 2018

Opening

The Executive Board meeting of the Professional Support Staff Organization (PSSO) duly called and held on April 19, 2018 at Western Michigan University commencing at noon in the Bernhard Center Faculty Dining Room.

Present - Shannon Rininger, Paige Warner, Tonya Dean, Khanh Hahn, Pat Wilcox, Cindy VanderWoude, Beth van den Hombergh, Terri Simmons

Absent: Amber Hutson

Called to order: 12:05pm

Approval of Agenda

The agenda unanimously approved as distributed.

Officer Reports

- **Treasurer Report**-Khanh gave her treasurer report to the Board.
- **Secretary Report**-no report
- **Vice President Report**-no report
- **President Report**-It was noted that former PSSO President Terri Culver will be retiring in June.

Discussion Items

- **Membership**-PSSO currently has 120 PSSO members. The membership drive for the 2018-19 year is underway. This team will be taking over the process of meeting new clerical employees at orientation on their first day to introduce them to PSSO and welcome them to WMU.
- **Constitution & By-laws**-The final draft was passed out to the Board for one final check of punctuation and spelling.
- **Compensation Letter**-some ideas were discussed but this topic was tabled to be discussed at the next meeting.

Team Updates

- **Adopt-a-Highway**-Because of inclement weather this event has been rescheduled to September 22. Mark your calendars. Everyone is welcome to help.
- **PSSO Awards Luncheon**-The event is scheduled for Thursday May 3, 2018,11:30am.
- **PSSO Awards Committee**-No update.
- **Day Trip**—The location for this event has been decided, and the winner is Shippshewana IN. Watch for more information.
- **Anti-Bullying**-President Montgomery has gotten very active and very vocal regarding this topic.

Adjournment

Meeting adjourned at 1:17 p.m.

Minutes respectfully submitted by Pat Wilcox.