



15 May 2018

**TO:** **WMU Essential Studies Executive Advisory Committee:** Mervyn Elliott, Leigh Ford, Yvonne Ford, Decker Haines, Kevin Knutson, Ed Martini, Staci Perryman-Clark, Elke Schoffers, Delores Walcott  
**Ex Officio Member:** Suzan Ayers, Faculty Senate Executive Board  
**Advisory Members:** Jeanne Baron, Carrie Cumming, Marilyn Duke, Matt Provenzale, Dave Reinhold

**FROM:** Sarah Summy, Committee Chair

**WMU Essential Studies Executive Advisory Committee  
AGENDA**

Tuesday, 22 May 2018

1 to 2:30 p.m. Bernhard Center – Faculty Lounge

**A. Procedural Items**

1. Acceptance of the Agenda
2. Approval of Minutes – 10 May 2018
3. Chair's Remarks

**B. Action Item**

1. WMU Essential Studies Director Job Description
2. Review and Approve Rubrics
  - a. Increase Knowledge in Social Sciences
  - b. Increase Knowledge in Humanities
  - c. Increase Knowledge in Arts

**C. Discussion/Information Items**

1. Chairs Intent Results
2. Electronic Curriculum Submission Form

**D. Other**

**E. Adjournment**