

Important Dates for Faculty and Staff

2017-18

Calendars are subject to change. Dates and events are added or changed as information becomes available.

Date	Term	Event
August		2017
1	Fall 2017	Last day to apply for fall graduation .
15	Summer I/II 2018	Course Fee Request deadline .
18	Summer II 2017	Session ends.
18		Deadline to submit building/room preferences for schedule building.
22	Summer II 2017	Final grades are due by noon.
23	Summer I/Summer II 2018	Course Offerings rolled.
28	Summer I/Summer II 2018	Summer I/Summer II 2018 - Schedule available for departments to review and edit in Banner.
29	Fall 2017	Tuition and Fees due.
30	Fall 2017	Fall Welcome begins. One Stop Center begins at 10 a.m. Days and hours are posted online .
31	Fall 2017	Advising days (through September 1)
September		2017
4		Labor Day recess. University is closed.
5	Fall 2017	Semester begins at 8 a.m.
8	Fall 2017	One Stop Center closes at noon; Bronco Bash
12	Fall 2017	Registration closes
12	Fall 2017	Departmental clean-up day. This day is provided after the official drop and add period for departments allowing students to make changes to their schedules such as late add(s) or section changes. All entries are completed using Banner.
12	Fall 2017	Last day to receive 100% tuition refund.
12	Fall 2017	Census
13	Fall 2017	\$100 late add fee applies to students who late add a class; Withdrawals are recorded with a final grade of "W" on student transcripts.
14	Fall 2017	Last day to receive a 90% tuition refund for a complete withdrawal.*
15	Spring 2018	Textbook Order deadline .
18	Fall 2017	Last day to receive a 50% tuition refund for a partial withdrawal.*
18	Spring 2018	Course offerings are made available to view online (GoWMU and Course Lookup).
29	Fall 2017	Last day to receive 50% for a complete withdrawal.*
29	Summer I/Summer II 2018	Edits due in Banner. All special requests due at this time.
30	Fall 2018	Course Fee Request deadline .
October		2017
2	Summer I/Summer II 2018	Mass room scheduling process begins.
6	Fall 2017	Deadline for final exam special requests.
6		Fall Convocation
9	Spring 2018	Registration begins at 8 a.m.
18	Fall 2018	Course offerings rolled.
23	Fall 2017	Midterm grades are due .
23	Fall 2018	Schedule available to departments to review and edit in Banner.

Date	Term	Event
25	Fall 2017	Last day to receive a 25% refund for a complete withdrawal.*
November		2017
6	Fall 2017	Last day to withdraw from classes.
17	Fall 2018	Edits due in Banner. All special requests due at this time.
22	Fall 2017	Thanksgiving Recess begins at noon. University is open until 5 p.m.
27	Fall 2017	Classes resume.
30	Fall 2018	Mass room scheduling process begins.
December		2017
1		Last day to apply for Spring graduation .
11 - 14	Fall 2017	Final exams
16	Fall 2017	Semester ends and Commencement ceremonies held.
19	Fall 2017	Grades due at noon.
January		2018
4 - 5	Spring 2018	Advising Days.
8	Spring 2018	Classes begin at 8 a.m.; Tuition and fees due. One Stop Center begins at 10 a.m. Days and hours are posted online.
10	Spring 2018	One Stop Center closes at 6 p.m.
12	Spring 2018	Registration closes
12	Summer I/II 2018	Textbook order deadline
15	Spring 2018	Dr. Martin Luther King Jr. Day recess, convocation and activities. University is closed.
16	Spring 2018	Departmental clean-up day. This day is provided after the official drop and add period for departments allowing students to make changes to their schedules such as late add(s) or section changes. All entries are completed using Banner.
16	Spring 2018	Last day to receive 100% tuition refund.
16	Spring 2018	Census
17	Spring 2018	\$100 late add fee applies to students who late add a class; Withdrawals are recorded with a final grade of "W" on student transcripts.
18	Spring 2018	Last day to receive a 90% tuition refund for a complete withdrawal.*
22	Spring 2018	Last day to receive 50% refund for a partial withdrawal.*
22	Summer I/Summer II 2018	Course offerings are made available to view online (GoWMU and Course Lookup).
22	Fall 2018	Final review available to departments.
26	Fall 2018	Final review edits are due. Please make edits (in red) on the working report. Submit the forms or use the one click option that there are no changes.
29	Fall 2018	Final room assignments begin.
February		2018
1		Last day to apply for Summer graduation .
5	Spring 2018	Last day to receive 50% tuition refund for a complete withdrawal.*
9	Fall 2018	Textbook Order deadline.
12	Summer I/Summer II 2018	Registration begins at 8 a.m.
19	Fall 2018	Course offerings are made available to view online GoWMU and Course Lookup).
March		2018
2	Spring 2018	Last day to receive a 25% refund for a complete withdrawal.* Spirit Day - no classes. University is open.
5-9		Spring Recess - no classes. University is open.

Date	Term	Event
12	Spring 2018	Classes resume; Midterm grades are due.
12	Fall 2018	Registration begins at 8 a.m.
16	Spring 2018	Deadline for final exam special requests.
19	Spring 2018	Last day to withdraw from classes.
April		2018
15	Spring 2018	Fee request deadline.
23-26	Spring 2018	Final exams.
25	Spring 2019	Course Offerings rolled
28	Spring 2018	Semester Ends and Commencement ceremonies held.
30	Spring 2019	Schedule available to departments to review and edit in Banner.
May		2018
1	Spring 2018	Grades due at noon.
7	Summer I 2018	Session begins at 8 a.m.; Tuition and fees due.
11	Summer I 2018	Registration closes.
14	Summer I 2018	Departmental clean up day. This day is provided after the official drop and add period for departments allowing students to make changes to their schedules such as late add(s) or section changes. All entries are completed using Banner.
14	Summer I 2018	Last day to receive 100% tuition refund.
14	Summer I 2018	Census
15	Summer I 2018	\$100 late add fee applies to students who late add a class; Withdrawals are recorded with a final grade of "W" on student transcripts.
18	Summer I 2018	Last day to receive 50% tuition refund for a complete withdrawal.*
25	Spring 2019	Edits due in Banner. All special requests due at this time.
28		Memorial Day recess. University is closed.
June		2018
1	Summer I 2018	Last day to receive 25% tuition refund for a complete withdrawal.*
4	Summer I 2018	Last day to withdraw from classes.
23		Commencement ceremonies are held.
27	Summer I 2018	Session Ends.
28	Summer II 2018	Session begins at 8 a.m.; Tuition and fees due.
July		2018
3	Summer I 2018	Final grades due at noon.
4		Independence Day recess. University closed.
5	Summer II 2018	Registration closes
6	Summer II 2018	Departmental clean-up day. This day is provided after the official drop and add period for departments allowing students to make changes to their schedules such as late add(s) or section changes. All entries are completed using Banner.
6	Summer II 2018	Last day to receive 100% tuition refund.
6	Summer II 2018	Census
7	Summer II 2018	\$100 late add fee applies to students who late add a class; Withdrawals are recorded with a final grade of "W" on student transcripts.
10	Summer II 2018	Last day to receive 50% refund for a complete withdrawal.*
23	Summer II 2018	Last day to receive 25% refund for a complete withdrawal.*; Last day to withdraw from classes.
23	Spring 2019	Final review available to departments.

Date	Term	Event
26	Spring 2019	Final review edits are due. All signed working reports are due to the Registrar's Office regardless of changes. Please make edits (in red) on the working report.
August		2018
1		Last day to apply for fall graduation.
17	Summer II 2018	Session ends.
21	Summer II 2018	Grades due at noon.

Adding classes late

Approval to add a course after the drop/add period must be obtained from the instructor. A \$100 late fee will be assessed per course if at least one course has not been registered prior to the end of the drop/add period.

Drop

During open registration, students may drop one or more courses for 100% refund and the record of the class will not show on their transcript. Beginning the day after registration closes, students may no longer drop a course. Students now must "withdraw" to officially stop taking a course.

Partial withdrawal

A partial withdrawal means withdrawing from one or more courses but NOT the entire schedule. A "W" appears on the transcript for each course withdrawn. A "W" does not affect the grade point average.

Complete withdrawal

A complete withdrawal means withdrawing from all courses for the rest of the term. A "W" appears on the transcript for each course withdrawn. A "W" does not affect the grade point average.

Exception

If a class does not meet for the first time until after the last day to register then the student has a 24-hour grace period to drop the course for a full 100% refund. After that, a student must withdraw to officially stop taking the course.

Caution

Depending on the dates, students may receive a partial refund of tuition; however, even if they have not paid anything, they are still financially responsible for their tuition.