

WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE

ACADEMIC AND INFORMATION TECHNOLOGY COUNCIL  
Minutes of 17 October 2017

**Members Present:** Timothy Broadwater, Barbara Cockrell (for Julie Garrison), Bryon Glock (for Dawn Mattoon), Nicholas Hanson, Pavel Ikononov, Derrick McIver, Sharon Peterson, Scott Puckett (for Jan Van Der Kley), Muhammad Razi, Geraldine Rinna, Patrick Schick (Western Student Association), C. Dennis Simpson, Stephen Tasko, Pascal Valbrune (Graduate Student Association), Thomas Wolf Jr.

**Members Absent:** [NOTE: There are vacancies from the College of Arts and Sciences (Humanities, Social Sciences, and Sciences and Mathematics); and the College of Fine Arts]

**Guests:** Brian Carnell, Assistant Director of Instructional Technology, Online Education; Greg Lozeau, Director, IT Security and Privacy, Office of Information Technology; Bradley Morgan, Associate Director, Education Technology Services, OIT; Adam Newsted, Associate Director, Project Management, OIT; Bruce Paananen, Assistant Director, Web Applications, OIT; Susan Stapleton, Interim Provost and Vice President for Academic Affairs

**Staff:** Morgan Manchip, OIT

Council Chair Timothy Broadwater called the meeting to order at 10:03 a.m.

**PROCEDURAL ITEMS**

*Welcome and Introductions*

Broadwater welcomed members and guests and introduced new council members:

- Stephen Tasko, from the College of Health and Human Services,
- Patrick Schick, from the Western Student Association, and
- Pascal Valbrune, from the Graduate Student Association.

In addition, he welcomed Morgan Manchip, from the Office of Information Technology.

*Acceptance of the Agenda*

A motion was made by Wolf, seconded by Simpson, to accept the agenda. Motion carried. Changes were made to the agenda to add the election of the council secretary and a discussion regarding NextGen. An updated agenda was provided by email prior to the council meeting. Simpson moved to approve the agenda as edited; Wolf seconded. Motion carried.

*Approval of the Minutes*

A motion was made by Ikononov, seconded by Wolf, to approve the minutes of 19 September 2017 as proposed. Motion carried.

*Chair's Remarks – Timothy Broadwater*

There were no remarks made by the council chair.

**ACTION ITEM**

*Elect / Welcome Council Secretary*

A motion was made by Simpson, seconded by Carnell, to approve Morgan Manchip as the recording secretary for the Academic and Information Technology Council for the 2017-18 year. Motion carried.

**DISCUSSION / INFORMATION ITEMS**

**Homepages Replacement – Bruce Paananen**

- Homepages will no longer display student, alumni, and staff webpages by the end of this year and 90 days will be given to remove all files following its discontinuation. Faculty and administrative faculty are excluded from the deletion of Homepages.
- The Office of Information Technology Web Applications team is looking for an alternative commercial software to Homepages; Google Sites and Open Scholar were discussed.
- Simpson suggested that Paananen and Wolf speak in front of the Faculty Senate to clarify the Homepages replacement. Wolf agreed to do an outreach to concerned faculty.
- A motion was made by Simpson, seconded by Tasko, to postpone the vote for the Homepages replacement until November. Motion carried.

**NextGen/Microsoft Office 365 – Adam Newsted**

- Newsted presented a NextGen Collaboration Program roadmap, highlighting "The Gold" section; discussion was held. A handout was provided.
- Simpson suggested that Newsted come back for a report update in the spring; Wolf agreed.

**Visit from Interim Provost Susan Stapleton**

Stapleton thanked the Faculty Senate for its work. Discussion was held.

**Instructional Technologies Committee Report**

Discussion was held regarding the contents of the October 13 IFC meeting.

**Ad Hoc ADA/504 Report**

Simpson suggested Carnell form a subcommittee; Carnell agreed. Discussion was held.

**OTHER**

*Chief Information Officer Report – Tom Wolf*

- PeopleSoft will be down at 7 p.m. on Wednesday, October 18, for major system upgrades.
- All on-premise SharePoint sites will be fully moved to the cloud by the end of October.

- A memorandum has been signed outlining the co-sponsorship of a virtual reality lab in the library.
- The need for an industrial strength software environment was expressed due to the Center for Health Data Research Analysis and Mapping (HDSReAM) data loss.
- The Business Technology and Research Park has endured a power outage due to a lightning strike. The campus buildings in the park will be running on generator power for the remainder of the week.

*Other*

Discussion was held regarding the issue of data capacity in Elearning.

**ADJOURNMENT**

A motion was made by Morgan, seconded by Wolf, to adjourn. Motion carried.

The meeting was adjourned at 11:37 a.m.

Morgan Manchip  
Recording Secretary