

WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE

INTERNATIONAL EDUCATION COUNCIL  
Minutes of Thursday, 16 November 2017, 3 p.m.  
Room 4550 Sangren Hall

**Members present:** Eric Archer, James Butterfield, Diana Charnley (for Ayumi Shinoda), Robert Dlouhy, Shannon McMorrow, Ann Miles, Jun-Seok Oh, Maria Perez-Stable, Zahir Quraeshi, William Rantz, Mercedes Tubino (for Germán Zarate-Sandez), Paulo Zagalo-Melo

**Members absent:** Willem Homan, Michelle Metro-Roland

**Guests:** Quinnetta Simmons, Director, WMU Signature Program; Amy Wu, Dean of International Business College, South China Normal University

**Procedural Items**

*Acceptance of the Agenda*

Add Items to Agenda:

1. Change to Discussion Item – *WMU Signature Program* (remove Ann Miles and add Quinnetta Simmons)
2. Add item *Faculty Senate Committee on University Strategic Planning* (acronym CUSP)

Dlouhy moved to accept the November agenda with indicated changes; seconded by Perez-Stable. Motion carried.

*Approval of the Minutes*

Dlouhy moved to approve minutes from the 19 October 2017 meeting; seconded by McMorrow. Motion carried.

**Discussion/Action Items**

*General Education Update – Butterfield*

Prior to Butterfield's arrival, Tubino reported on working group updates related to gaining a familiarity with languages other than English. Miles asked about the process of having recommendations from the working group reviewed by larger faculty. Butterfield clarified process and the levels of review. Miles asked about the term "natural human language" used in requirements and Tubino explained that particular language is used in order to restrict only human languages (not computer languages) to fulfill the requirement. Butterfield suggested additional clarification on some of the proposed language requirements, particularly around the requirement to become familiar with a culture as opposed to multiple cultures.

Butterfield then discussed updates from the Essential Studies working group related to global learning. He raised questions concerning what skills a student would demonstrate in the connections level of Essential Studies around global learning. Miles asked Tubino and Butterfield for clarification about what content is required in different areas of the Essential Studies curriculum, particularly around content on World Languages and Cultures and Societies and Cultures.

*Introduction of Guest Amy Wu, Dean of International Business College, South China Normal University*

Dean Wu discussed her experience as an international visiting scholar at WMU in the Department of Educational Leadership, Research and Technology during fall 2017. She also discussed the various programs offered at her institution and partnerships with other global university partners.

*Department of Homeland Security Requirements – Zagalo-Melo*

Zagalo-Melo provided information on how programs seek F-1 visa eligibility to enroll international students from DHS. He discussed how the Haenicke Institute for Global Engagement is interested in being notified when a department/college plans to develop a new program and seek eligibility to enroll international students in order to work with the program to help support their efforts. Zagalo-Melo also discussed various challenges for programs wanting to receive eligibility to enroll international students including the amount of face-to-face versus online credits, if the program is credit bearing or not, etc.

Zagalo-Melo also asked for the IEC's assistance in referring this issue to the Faculty Senate so that the Haenicke Institute could be formally involved in the process of reviewing new program development. Miles and Butterfield suggested that this issue be forwarded on to the Faculty Senate Executive Board.

*Faculty Senate Committee on University Strategic Planning (CUSP) – Miles*

Miles reported that the Faculty Senate has requested that the IEC ask for volunteers to serve on this committee in place of Steven Covell. Miles asked that interested members let her know if they would like to serve.

*WMU Signature Program – Simmons, Interim Director*

Simmons discussed that the Signature Program was created based on feedback from the Higher Learning Commission and provided details of the purposes, nature and logistics of the program. Simmons also discussed details of how students can achieve their signature experiences and how faculty and staff can become involved in the pathway communities.

*Working Group Updates – Butterfield, Oh, and Miles*

No report

*Preparation for Visit with Hardy Figueroa, Director, Alumni Relations – Miles*

Miles asked for feedback from IEC members concerning what information council members would like Figueroa to share at the next meeting. Quraeshi asked if Figueroa could speak to how information on international alumni is tracked. Dlouhy asked if Figueroa could discuss any successes WMU has had in maintaining international alumni partnerships (Japan program as an example). Dlouhy also highlighted that even international students who are at WMU for a short time can still be positive partners for the institution. Butterfield also asked if Figueroa could discuss opportunities to connect with WMU alumni in other countries. Butterfield also asked Zagalo-Melo how the IEC could help advocate for better connections with international alumni with Figueroa on behalf of HIGE. Zagalo-Melo pointed out that it is difficult to have an effective strategy for

international alumni relations when this falls mostly to academic departments and colleges as opposed to having a more centralized effort through HIGE and/or alumni relations. Zagalo-Melo asked for the IEC to ask Figueroa to consider a clear strategy for communication with international alumni.

*Chair's Report – Miles*

Miles asked if IEC members would like to invite WMU Signature Interim Director Simmons back to discuss more questions in a meeting in spring 2018.

*Haenicke Institute for Global Education Report – Zagalo-Melo*

Zagalo-Melo stated that he met with the Faculty Senate Executive Board on collaborations between faculty and HIGE. He plans to present to the Executive Board later next year on global engagement efforts. HIGE is meeting with various colleges (College of Arts and Sciences, College of Engineering and Applied Sciences, and Haworth College of Business) to present information on international pathway program to promote international student success. Zagalo-Melo explained that the pathway program is to allow for enrollment of international students who do not meet minimum language requirements. However, these students will receive English as a Second Language (ESL) instruction, enhanced advising, and instruction in introductory courses in their intended major. HIGE is starting office hours in the Bronco Global Lounge in the Bernhard Center. WMU hosted visits from representatives from Indonesia, as WMU is the second largest host of students from the Papua area of Indonesia in the U.S. Also, there were visits from Ukrainian and Ethiopian officials. The director of study abroad visited WMU study abroad sites in Italy.

**Other**

No other business was presented.

**Adjournment**

The meeting adjourned at 5:02 p.m.

Respectfully submitted,  
D. Eric Archer  
IEC Secretary