

WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE

ACADEMIC AND INFORMATION TECHNOLOGY COUNCIL  
Minutes of 16 January 2018

**Members Present:** Timothy Broadwater, Barbara Cockrell (for Julie Garrison), Bryon Glock (for Dawn Mattoon), Nicholas Hanson, Pavel Ikononov, Derrick McIver, Georgiana Onicescu, Scott Puckett (for Jan Van Der Kley), Geraldine Rinna, C. Dennis Simpson, Stephen Tasko, Tom Wolf Jr.

**Members Absent:** Kayla Hughes, Pascal Valbrune, Sharon Peterson, Muhammad Razi [NOTE: There are vacancies from the College of Arts and Sciences (Humanities and Social Sciences) and the College of Fine Arts]

**Guests:** Brian Carnell, Assistant Director of Instructional Technology, Online Education; Greg Lozeau, Director of IT Security and Privacy, Office of Information Technology; Bradley Morgan, Associate Director of Education Technology, OIT

**Staff:** Morgan Manchip, OIT

Council Chair Timothy Broadwater called the meeting to order at 10:02 a.m.

**PROCEDURAL ITEMS**

*Acceptance of the Agenda*

A motion was made by Ikononov, seconded by Simpson, to accept the agenda as presented. Motion carried.

*Approval of the Minutes*

A motion was made by Wolf, seconded by Tasko, to approve the minutes of 21 November 2017. Motion carried.

*Announcements/Chair's Remarks*

Chair Broadwater welcomed members and guests to the new year and outlined the meeting agenda.

**ACTION ITEM**

There were no action items at this council meeting.

**DISCUSSION / INFORMATION ITEM**

*Instructional Technologies Committee Report*

Ikononov noted that the deadline for the survey was extended, and a pertinent meeting will occur later this month.

*Ad Hoc ADA/504 Report*

There are plans to have a meeting in March, and later again in April in order to present the information.

**OTHER**

*Chief Information Officer Report – Tom Wolf*

- Three more employees are planning to retire or have retired from the Office of Information Technology this year.

- Three new modules are being added to D2L/eLearning.
- Bradley Morgan and his team won a second-place award for an archaeological video from the Society for Historical Archaeology.
- The E-sports proposal was accepted for funding for club and intramural sport; this is a multi-phased project and should be live in the fall.
- Two OIT proposals were approved for partial funding: Learning Glass (lecture capture system), and the Virtual Reality lab, which will be located in the library.
- The Makerspace, currently held in the University Computing Center, will be moved to the library by the end of the semester, allowing for more space.
- Greg Lozeau and the Office of Information Technology hosted the quarterly MERIT SCOPE security meeting.
- All students and staff homepages have been removed; faculty who continue to use homepages must be ADA compliant; reminders will be sent.
- The Office of Information Technology has met with Human Resources to discuss Career Pathways in order to offer better job position progress.
- Scanning Services employees are now deployed across campus to support infrastructure; the scanning services mailbox will still be used, and the OIT 3<sup>rd</sup> floor front desk will now handle the physical copies.

**ADJOURNMENT**

A motion was made by Ikononov, seconded by Simpson, to adjourn. Motion carried. The meeting was adjourned at 10:40 a.m.

Morgan Manchip  
Recording Secretary