WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE

ACADEMIC AND INFORMATION TECHNOLOGY COUNCIL
Minutes of 20 February 2018

Members Present: Timothy Broadwater, Barbara Cockrell (designee for Dean Garrison), Bryon Glock (designee for Associate Provost Matoon), Nicholas Hanson, Pavel Ikonomov, Georgiana Onicescu, Sharon Peterson, Scott Puckett (designee for Vice President Van Der Kley), Kayla Hughes (Western Student Association), Dennis Simpson, Stephen Tasko, Pascal Valbrune (Graduate Student Association)
Members Absent: Tom Wolf Jr., Muhammed Razi, Geraldine Rinna, Derek McIver [NOTE: There are vacancies from the College of Arts and Sciences (Humanities and Social Sciences); and the College of Fine Arts.]
Guests: Brian Carnell, Associate Director, Educational Technology, Online Education; Bradley Morgan, Associate Director, Education Technology Services, Office of Information Technology; Scott Russell, University Libraries
Staff: Morgan Manchip, Office of Information Technology

Council Chair Timothy Broadwater called the meeting to order at 10:02 a.m.

PROCEDURAL ITEMS
Welcome and Introductions
Broadwater welcomed members and guests.

Acceptance of the Agenda
The agenda was changed to allow Brian Carnell to speak before moving on to other items. A motion was made by Glock, seconded by Tasko, to approve the agenda as amended. Motion carried.

Approval of the Minutes
A motion was made by Simpson, seconded by Hughes, to approve the minutes of 16 January. Motion carried.

Announcements/Chair's Remarks
Broadwater noted that Chief Information Officer Tom Wolf was unable to attend the meeting due to illness. Broadwater reiterated that the ad hoc committee report will be discussed at the next meeting.

ACTION ITEM
There were no action items at this council meeting.

DISCUSSION / INFORMATION ITEM
Instructional Technologies Committee Report

The accessibility memorandum of action will be available for consideration in March in preparation for the April Faculty Senate meeting. This is to provide resources and policies for accessibility issues. Carnell will be at the Executive Board meeting to answer questions.

OTHER
- Carnell outlined an Elearning concern regarding complaints about the ability to retrieve student emails through the Elearning classlist. This will be further addressed at the next Change Management team meeting.
- Morgan discussed the Virtual Reality Lab's grand opening and its open times.
- Ikonomov stated that he has access to Unreal Engine and Unity to assist with the Virtual Reality Development project.

ADJOURNMENT
A motion was made by Simpson, seconded by Hughes, to adjourn. Motion carried. The meeting was adjourned at 10:24 a.m.

Morgan Manchip
Recording Secretary