

WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE

TRANSFER OF CREDIT COMMITTEE
Summary Notes #51, Thursday, 15 March 2018
2 to 3 p.m., Room 205, Bernhard Center

Members Attending: David Burnie, Linda Dove, Nick Gauthier, Kelley Pattison, David Reinhold, Mindy Swickrath, Justine Foster (for Gail Rouscher), and Bret Wagner

Members Absent: Billy Clayton, Kathryn Hillenbrand, Kirk Korista, Mark Liermann, Steve Miller, and Juan Tavares

Advisory Member Attending: Kerrie Harvey

Staff: Tonya Dean

Committee Chair David Reinhold called the meeting to order at 2 p.m.

Procedural Items

1. Welcome and Introductions of New Members
2. Acceptance of Agenda
3. Approval of Minutes of January 11, 2018
4. Chair's Remarks

Discussion/Information Items

1. Definitions of Transfer Credit Options
2. Transfer Credits from Study Abroad

Other

Adjournment

1. *Acceptance of Agenda:*
Gauthier moved to accept the agenda and Dove seconded the motion. Motion carried.
2. *Approval of the summary notes #50 of 11 January 2018*
Burnie moved to approve the summary notes #50 of 11 January 2018 and Gauthier seconded the motion. Motion carried.
3. *Chair Remarks:*
Reinhold shared the report form template from the Faculty Senate for making changes and sending things forward. At the meeting in January, the committee voted to change the number of credit hours required for consideration of graduating with honors from 50 to 30. Reinhold thought this was going to be an easy change, but after reviewing the policy, the paragraph which we reviewed does not match. Reinhold contacted the Registrar's Office about the proposed change. The Registrar's Office suggested the following language:

Registrar's Office proposed paragraph:

The commencement program will list as candidates for honors, all students who have earned a grade point average of 3.50 and are registered for 30 hours of

graded WMU credit by the end of the first week of their final semester. Final determination of honors and level of awards will be based upon all work and will appear on the final transcript and diploma.

The committee reviewed the hours and discussed the changes. Burnie suggested getting clarification on "30 hours of graded WMU credit". Burnie made a motion to approve the Registrar's Office paragraph upon clarification and Wagner seconded the motion. Motion carried.

Reinhold contacted the Lee Honors College about the proposed change and it was fine with the change. He will make the clarification and send it to the Undergraduate Studies Council.

Discussion Item:

1. *Definitions of Transfer Credit Options*

Reinhold handed out the definition sheet with an additional definition for No Credit.

No Credit – This course cannot be used towards the 122 credit hours required for graduation.

Wagner and Swickrath were not able to meet prior to the meeting about the definitions; they will schedule a meeting before the next TCC meeting.

Reinhold would like to continue working on the definitions. Reinhold went over the changes that were made to the definition sheet and opened it up for discussion with the group.

Swickrath asked what will be the purpose of the definition sheet. The response was to give definitions for students and administration to understand the process of obtaining credit.

Swickrath had a concern about students being able to clarify what can be used with a major and general education and what cannot be used, and what will end up as an elective. She would like the definition sheet to be user friendly for students to understand. Reinhold suggested the committee think about what makes sense to students when reviewing the definitions and making changes.

There was discussion on a new process for determining credit for transfer students.

After further discussion, there was a recommendation to make the list shorter.

A small group was formed to make recommendations at the next meeting.

2. *Transfer Credits from Study Abroad*

Wagner introduced the topic of credit for study abroad courses. The question is whether grades should be transformed or if courses should be for credit/no credit.

Next Actions:

- a) Reinhold will get clarification on “30 hours of graded WMU credit” in the Registrar’s Office paragraph.
- b) Reinhold will contact Juan Tavares or Jane Blyth about the transfer credits from study abroad.

Adjournment

The meeting was adjourned at 2:59 p.m.

Respectfully submitted,
Tonya Dean, Recording Secretary