

WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE

ACADEMIC AND INFORMATION TECHNOLOGY COUNCIL
Minutes of 20 March 2018

Members Present: Timothy Broadwater, Thomas Wolf Jr., C. Dennis Simpson, Byron Glock (for Dawn Fortin Mattoon), Georgiana Onicescu, Barbara Cockrell (for Julie Garrison), Geraldine Rinna, Pavel Ikonomov, Stephen Tasko, Kayla Hughes (Western Student Association), Pascal Valbrune (Graduate Student Association).

Members Absent: Sharon Peterson, Muhammed Razi, Scott Pucket (for Jan Van Der Kley), Nicholas Hanson, Derrick McIver [NOTE: There are vacancies from the College of Arts and Sciences (Humanities and Social Sciences); and the College of Fine Arts].

Guests: Brian Carnell, Assistant Director of Instructional Technology, Online Education; Greg Lozeau, Director of IT Security and Privacy, Office of Information Technology; Bradley Morgan, Associate Director of Educational Technology, OIT; Scott Russell, Director of IT Services, University Libraries

Staff: Morgan Manchip, OIT

Council Chair Timothy Broadwater called the meeting to order at 10:03 a.m.

PROCEDURAL ITEMS

Welcome and Introductions

Broadwater welcomed members and guests.

Acceptance of the Agenda

A motion was made by Ikonomov, seconded by Wolf, to approve the agenda as presented. Motion carried.

Approval of the Minutes

The minutes of February 20 were amended to accurately reflect the spelling of Stephen Tasko's name. A motion was made by Tasko, seconded by Cockrell, to approve the minutes as edited. Motion carried.

Announcements/Chair's Remarks

Broadwater reminded members that elections will occur at next month's meeting.

ACTION ITEM

Ad Hoc ADA/504 Memorandum of Action for Approval

Clarifications of wording within the produced reports were made:

- Change the term "Technology Accessibility" to "Instructional Technology Accessibility" throughout the report
- Replace the term "faculty" with "instructor" throughout the report

A motion was made by Wolf, seconded by Tasko, to move the Memorandum of Action to the Executive Board with noted changes. Motion carried.

DISCUSSION / INFORMATION ITEM

Instructional Technologies Committee Report

Christine Browning from the Instructional Technologies Committee reported fall faculty survey data, and discussion was held. A suggestion was made to make documents and information available for new faculty at orientation, and to further address this issue through the Academic and Information Technology Council next year.

The Instructional Technologies Committee is looking for new members for the next year.

OTHER

Chief Technology Report – Thomas Wolf

- A recent phishing attack has resulted in many compromised accounts. Prevention technologies are being utilized in order to handle this, and other preventative technologies are being researched.
- A Penetration Test was done on the campus network in order to test University technology securities. Commendation for quick response was given, but vulnerabilities were found. Security was deemed good overall with room for improvements.
- The Virtual Reality Lab is now holding faculty workshops in order to promote exposure.
- The Office of Information Technology is willing to add more classrooms to its support list if the respective colleges are willing to pay the costs for support.
- The contract with Educable is expiring; new companies with mobile options are being sought, with the long-term goal being a transition from cable to mobile-only.
- The Office of Information Technology is directly involved in three transformational funding initiatives:
 - The location for the E-sports area has been determined, with intentions to have it running by late September.
 - The Learning Glass equipment has been ordered.
 - The Virtual Reality Development Studio is being worked on and has aims to partner with faculty.
- The University Computing Center Makerspace is moving to the second floor of Waldo Library.
- There is a refocus on the campus' Wi-Fi and to increase its strength in order to meet campus expectations
- Dan Lobelle from University Relations has volunteered to assist faculty who have chosen to continue using Homepages in making their pages ADA compliant.
- Office of Information Technology personnel changes:
 - Yvonne Rumery has been replaced by Cristine Gaines
 - Joshua Grant has left the Classroom Technology Team to join the Project Management Office
 - Travis Wendt is now with the College of Health and Human Services

- Melissa Hess has joined Tom Birkenbach for PeopleSoft Support

Bradley Morgan is retiring, and this Academic and Information Technology Council meeting will be his last. A motion was made by Simpson, seconded by Wolf, to thank and commend Bradley Morgan for his many years of service and dedication to the AITC and Office of Information Technology.

Other

Discussion was held regarding the potentiality of an Outlook calendar available to faculty in which events across campus could be easily viewed.

ADJOURNMENT

A motion was made by Simpson, seconded by Tasko, to adjourn. Motion carried.
The meeting was adjourned at 11:14 a.m.

Morgan Manchip
Council Recording Secretary